

ANNA UNIVERSITY:: CHENNAI – 600 025

INFORMATION AND INSTRUCTIONS TO CANDIDATES

Advertisement No.009/RC/UD-FAC/PR20/2018, dated: 13-05-2018

Last date for receipt of completed application is 29-05-2018

This advertisement has been issued for the recruitment of Assistant Professor, Associate Professor and Professor for the Department of Architecture at School of Architecture and Planning Campus of Anna University, Chennai – 25.

CONTENTS

- Vacancy Position
- Mandatory Qualifications for the post of Assistant Professor
- Mandatory Qualifications for the post of Associate Professor
- Mandatory Qualifications for the post of Professor
- Area of Specialization
- General information and Instructions

For filing online applications, the applicant may use the URL

<https://rcell.annauniv.edu/rc>

and select the appropriate link.

VACANCY POSITION IN ARCHITECTURE:

| Post | Vacancy | Roster | No. of Posts |
|----------------------------|---------|--------------|--------------|
| <i>Assistant Professor</i> | 16 | GT | 3 |
| | | GT (W) | 1 |
| | | SC | 2 |
| | | SC (W) (DW) | 1 |
| | | MBC / DNC | 2 |
| | | MBC / DNC(W) | 1 |
| | | BC | 3 |
| | | BC (W) | 1 |
| | | BC (W) (DW) | 1 |
| | | BCM | 1 |
| <i>Associate Professor</i> | 3 | GT (W) (DW) | 1 |
| | | MBC / DNC | 1 |
| | | BC | 1 |
| <i>Professor</i> | 2 | GT (W) (DW) | 1 |
| | | BC | 1 |

GT - General Turn

SC – Scheduled Castes

MBC/DNC – Most Backward Classes and Denotified Communities

BC - Backward Classes, BCM - Backward Class Muslims

W – Women, DW – Destitute Widow

Note: 4% of the total number of Posts of the Assistant Professor in Architecture is reserved for PWD (Person with Disability)

**MANDATORY QUALIFICATIONS
FOR APPOINTMENT OF ASSISTANT PROFESSOR IN
ARCHITECTURE**

POST : ASSISTANT PROFESSOR
PAY BAND : Rs.15600-39100+AGP Rs.6000
NUMBER OF VACANCIES : 16
LAST DATE FOR SUBMISSION : 29-05-2018

PREREQUISITES:

Architecture:

- (i) Good academic record with First Class or 6.5 CGPA (or an equivalent grade in a point scale wherever grading system is followed) either in UG or PG level in a relevant subject from an Indian University recognized by UGC or an equivalent degree from an accredited foreign University. In respect of CGPA awarded to the candidates on a 10-Point Scale, the table of equivalence followed by the University concerned shall be provided for determining the percentage of marks obtained by them. Specialization is as prescribed in our Notification.
- (ii) Preferable: Ph.D. degree in relevant discipline.

IMPORTANT INSTRUCTIONS

- Candidates should have obtained Bachelor's Degree in Architecture from a recognized University under 10+2+5 or 10+3+5 scheme for Architecture.
- Candidates should have obtained M.Arch. degree from a recognized University of 2 years duration is mandatory.
- If the candidate is applying for more than one post he / she has to submit separate application for each post.
- The period of time taken by the candidates to acquire M.Arch. degree shall not be considered as teaching / research experience to be claimed for appointment to the teaching positions.
- Permanent Community Card / Certificate shall be obtained from the authorities listed below and photocopy is to be submitted along with the application form for claiming reservation benefits.

| | |
|-------------------------------------|--|
| SC | Tahsildar of native Taluk of the candidate |
| BC / BCM / MBC / DNC | Head Quarter Deputy Tahsildar or Special Deputy Tahsildar |
| DW (Destitute Widow) | Revenue Divisional Officer or the Assistant Collector or the Sub-Collector concerned |
| Differently Abled Person | Medical Board of the District concerned certifying the nature and extent of disability in percentage |

NOTE:

1. Educational qualification, experiences etc. mentioned in this advertisement / notification indicate the minimum eligibility.
2. The candidates should possess the required educational qualification as on the date of publication of this notification. Experience will be reckoned from the date of passing M.Arch. degree in case of faculty position in Architecture.
3. Wherever specialization is not specified core discipline requirement shall suffice.
4. Application should be submitted only in the format prescribed by the University.
5. Application must be accompanied by self-attested copies of certificates regarding educational qualifications and experience, **failing which** it will be treated as incomplete and is liable to be summarily rejected.
6. Candidates sending the application by Post / Speed Post / Courier should see that the application reaches this University on or before the last date prescribed.
7. Applications received after the last date will be summarily rejected.
8. Enquiries towards acknowledgement of applications will not be entertained.

9. Mode of recruitment for the post of Assistant Professor is as below:

| Sl. No. | Evaluation Scheme | Marks |
|---------|--|-------|
| 1 | Academic Record & Assessment of Domain Knowledge through Written Test | 60 |
| 2 | Research Performance | 20 |
| 3 | a) PPT Presentation on the subject of applicant's specialization to the Expert Committee | 10 |
| | b) Personal Interview Performance | 10 |

10. *A written test will be conducted for the applicants to assess the academic record and domain knowledge and candidates will be short listed as per the norms of the University. Short listed candidates alone will be called for personal interview.*

11. Candidates should necessarily fill in the information regarding pending court cases, criminal cases, disciplinary actions or equivalent etc. in the relevant column of the application form. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, **failing which** the University reserves the right to cancel the candidature and to debar from all selections.

12. **The Syndicate reserves the right to fill or not to fill up the posts without assigning any reason whatsoever although recommended by the Selection Committee. In the matter of recruitment the decision of the Syndicate is final and any representation against non-selection will not be entertained under any circumstances.**

13. The selected candidates shall be governed by the Contributed Pension Scheme as per the prevailing rules of Government of Tamil Nadu.

14. Applicants employed are directed to forward the application through proper channel, **failing which** the application is liable to be summarily rejected.

15. Candidates who satisfy the above requirements may upload the application form in the University Website using the URL <https://rcell.annauniv.edu/rc> by selecting the appropriate link and send the hardcopy of the application along with the relevant enclosures to the **Registrar, Anna University, Chennai – 600025** (by Designation only) with a DD for Rs.1000/- towards the cost of application. The fee prescribed for SC/ST is Rs.400/-. The DD shall be drawn in favour of the '**The Registrar, Anna University**', payable at Chennai.

REGISTRAR (i/c)

**MANDATORY QUALIFICATIONS
FOR APPOINTMENT OF ASSOCIATE PROFESSOR IN ARCHITECTURE**

POST : **ASSOCIATE PROFESSOR**
PAY BAND+AGP : Rs.37400-67000 + AGP Rs.9000/-
NUMBER OF VACANCIES : **3**
LAST DATE FOR SUBMISSION : **29-05-2018**

PREREQUISITES

Architecture:

- (i) Good academic record with First Class or 6.5 CGPA (or an equivalent grade in a point scale wherever grading system is followed) either in UG or PG level in a relevant subject from an Indian University recognized by UGC or an equivalent degree from an accredited foreign University. In respect of CGPA awarded to the candidates on a 10-Point Scale, the table of equivalence followed by the University concerned shall be provided for determining the percentage of marks obtained by them. Specialization is as prescribed in our Notification.
- (ii) The Ph.D. Degree shall be a mandatory qualification for the post of Associate Professor.
- (iii) Minimum of 5 years' experience in Teaching & Research or Research of which 2 years of post-Ph.D. experience is desirable.
- (iv) Professional practice of 5 years as certified by the Council of Architecture shall be considered valid.
- (v) Candidates with minimum API score of 300 in the cadre of Assistant Professor or equivalent cadre are only eligible for the post of Associate Professor based on Performance Based Appraisal System (PBAS).
- (vi) Post Ph.D. publications and guiding Ph.D. students is highly desirable.
- (vii) **Industrial Experience:**
 - a) Working experience in public sector undertaking is preferred. However, private sector can also be considered provided the Industry has a successful continuous standing of at least last 10 years.

- b) The experience can be considered only after production of certificate (experience) issued by competent authority.
- c) The area of operation of Industry shall be related to the relevant field of discipline.
- d) The experience certificate shall include work profile, designation and duration of service.
- e) **50% of the total service rendered in industries shall be considered as an equivalent to teaching experience provided total experience is atleast 10 years and above.**

IMPORTANT INSTRUCTIONS

- Candidates should have obtained Bachelor's Degree from a recognized University under 10+2+5 or 10+3+5 scheme in Architecture.
- Candidates should have obtained M.Arch. Degree from a recognized University of 2 years duration is mandatory.
- If the candidate is applying for more than one post he / she has to submit separate application for each post.
- The API evaluation form with all details along with relevant documents must be enclosed with the application form without fail.
- Experience shall be considered after acquiring Post-Graduate Degree in Architecture.
- The period of time taken by the candidates to acquire Ph.D. in full time shall not be considered as teaching / research experience to be claimed for appointment to the teaching positions.
- Permanent Community Card / Certificate shall be obtained from the competent authorities listed below and photocopy is to be submitted along with the application form for claiming reservation benefits.

| | |
|---------------------------------|--|
| BC / MBC / DNC | Head Quarter Deputy Tahsildar or Special Deputy Tahsildar |
| DW (Destitute Widow) | Revenue Divisional Officer or the Assistant Collector or the Sub-Collector concerned |

NOTE:

1. Educational qualification, experience etc. mentioned in this advertisement / notification indicate the minimum eligibility.
2. The candidates should possess the required educational qualification and experience as on the date of publication of this notification.
3. Wherever specialization is not specified core discipline requirement shall suffice.
4. Application should be submitted only in the format prescribed by the University.
5. Application must be accompanied by self-attested copies of certificates regarding educational qualifications and prescribed experience, **failing which** it will be treated as incomplete and is liable to be summarily rejected.
6. Candidates sending the application by Post / Speed Post / Courier should see that the application reaches this University on or before the last date prescribed.
7. Applications received after the last date will be summarily rejected.
8. Enquiries towards acknowledgement of applications will not be entertained.
9. Mode of recruitment for the post of Associate Professor is as detailed below:

| Sl. No. | Evaluation Scheme | Max. Marks |
|----------------|---|-------------------|
| 1 | Research Performance based on API Score and Quality of Publications (Academic background is included within this item) [Min. 300 Points (30 Marks); Max. 600 Points (60 Marks)] | 60 |
| 2 | Assessment of Domain Knowledge and Teaching Skills [PPT Presentation on the subject of applicant's specialization to the Expert Committee] | 20 |
| 3 | Interview Performance [Personal Interview by Selection Committee] | 20 |

10. Candidates should necessarily fill in the information regarding pending court cases, criminal cases, disciplinary actions or equivalent etc. in the relevant

column of the application form. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, **failing which** the University reserves the right to cancel the candidature and to debar from all selections.

11. **The Syndicate reserves the right to fill or not to fill up the posts without assigning any reason whatsoever although recommended by the Selection Committee. In the matter of recruitment, the decision of the Syndicate is final and any representation against non-selection will not be entertained under any circumstances.**
12. The selected candidates shall be governed by the Contributed Pension Scheme as per the prevailing rules of Government of Tamil Nadu.
13. Applicants employed are directed to forward the application through proper channel, **failing which** the application is liable to be summarily rejected.
14. Candidates who satisfy the above requirements may upload the application form in the University Website using the URL <https://rcell.annauniv.edu/rc> by selecting the appropriate link and send the hardcopy of the application along with the relevant enclosures to the **Registrar, Anna University, Chennai – 600025** (by Designation only) with a DD for Rs.1000/- towards the cost of application. The fee prescribed for SC/ST is Rs.400/-. The DD shall be drawn in favour of the '**The Registrar, Anna University**', payable at Chennai.

REGISTRAR (i/c)

MANDATORY QUALIFICATIONS FOR THE APPOINTMENT OF PROFESSOR IN ARCHITECTURE

| | |
|---------------------------------|--|
| POST | : PROFESSOR |
| PAY BAND | : Rs.37400-67000 + AGP Rs.10000/- |
| NUMBER OF VACANCIES | : 2 |
| LAST DATE FOR SUBMISSION | : 29-05-2018 |

PREREQUISITES

Architecture:

- (i) Good academic record with First Class or 6.5 CGPA (or an equivalent grade in a point scale wherever grading system is followed) either in UG or PG level in a relevant subject from an Indian University recognized by UGC or an equivalent degree from an accredited foreign University. In respect of CGPA awarded to the candidates on a 10-Point Scale, the table of equivalence followed by the University concerned shall be provided for determining the percentage of marks obtained by them. Specialization is as prescribed in our Notification.
- (ii) The Ph.D. Degree in the relevant discipline shall be a mandatory qualification for the post of Professor.
- (iii) Post Ph.D. publications and guiding Ph.D. students are highly desirable.
- (iv) Minimum of 10 years teaching & Research, Research of which at least 5 years shall be at the level of Associate Professor **OR** Minimum of 13 years' experience in Teaching & Research or Research at the cadre of Assistant Professor or equivalent.
- (v) In case of research experience, good academic record and books/ research paper publications / IPR / patents record shall be required as deemed fit by the expert members of the selection committee.
- (vi) If the experience in the industry is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising, planning, executing/ analyzing, quality control, innovating, training, technical books/ research paper publication/ IPR/ patents etc. as deemed fit by the expert members of the selection committee.

- (vii) Professional practice of 10 years as certified by the Council of Architecture shall be considered valid after Ph.D.
- (viii) Candidates with minimum API score of 400 in the cadre of Associate Professor or equivalent cadre are only eligible for the post of Professor based on the Performance Based Appraisal System (PBAS).

(ix) Industrial Experience:

Working experience in public sector undertaking is preferred. However, private sector can also be considered provided the Industry has a successful continuous standing of at least last 10 years.

- a) The experience can be considered only after production of certificate (experience) issued by competent authority.
- b) The area of operation of Industry shall be related to the relevant field of discipline.
- c) The experience certificate shall include work profile, designation and duration of service.

d) 50% of the total service rendered in industries shall be considered as an equivalent to teaching experience provided total experience is at least 10 years and above.

IMPORTANT INSTRUCTIONS

- Candidates should have obtained Bachelor's Degree from a recognized University under 10+2+5 or 10+3+5 scheme in Architecture.
- Candidates should have obtained M.Arch. degree from a recognized University of 2 years duration is mandatory.
- If the candidate is applying for more than one post he / she has to submit separate application for each post.
- The API evaluation form with all details along with relevant documents must be enclosed with the application form without fail.

- Experience shall be considered after acquiring Post-Graduate Degree in Architecture.
- The period of time taken by the candidates to acquire Ph.D. in full time shall not be considered as teaching / research experience to be claimed for appointment to the teaching positions.
- Permanent Community Card / Certificate shall be obtained from the competent authorities listed below and photocopy is to be submitted along with the application form for claiming reservation benefits.

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| DW (Destitute Widow) | Revenue Divisional Officer or the Assistant Collector or the Sub-Collector concerned |

NOTE:

1. Educational qualification, experience etc. mentioned in this advertisement / notification indicates the minimum eligibility.
2. The candidates should possess the required educational qualification and experience as on the date of publication of this notification.
3. Wherever specialization is not specified core discipline requirement shall suffice.
4. Application should be submitted only in the format prescribed by the University.
5. Application must be accompanied by self-attested copies of certificates regarding educational qualifications and prescribed experience, **failing which** it will be treated as incomplete and is liable to be summarily rejected.
6. Candidates sending the application by Post / Speed Post / Courier should see that the application reaches this University on or before the last date prescribed.

7. Applications received after the last date will be summarily rejected.
8. Enquiries towards acknowledgement of applications will not be entertained.
9. Mode of recruitment for the post of Professor is as detailed below:

| Sl. No. | Evaluation Scheme | Max. Marks |
|---------|---|------------|
| 1 | Research Performance based on API Score and Quality of Publications (Academic background is included within this item)[Min. 400 Points (30 Marks); Max. 800 Points (60 Marks)] | 60 |
| 2 | Assessment of Domain Knowledge and Teaching Skills [PPT Presentation on the subject of applicant's specialization to the Expert Committee] | 20 |
| 3 | Interview Performance [Personal Interview by Selection Committee] | 20 |

10. Candidates should necessarily fill in the information regarding pending court cases, criminal cases, disciplinary actions or equivalent etc. in the relevant column of the application form. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, **failing which** the University reserves the right to cancel the candidature and to debar him / her from all selections.
11. **The Syndicate reserves the right to fill or not to fill up the posts without assigning any reason whatsoever although recommended by the Selection Committee. In the matter of recruitment the decision of the Syndicate is final and any representation against non-selection will not be entertained under any circumstances.**
12. The selected candidates shall be governed by the Contributed Pension Scheme as per prevailing rules of Government of Tamil Nadu.
13. Applicants employed are directed to forward the application through proper channel, **failing which** the application is liable to be summarily rejected.
14. Candidates who satisfy the above requirements may upload the application form in the University Website using the URL <https://rcell.annauniv.edu/rc> by selecting the appropriate link and send the hardcopy of the application along with the relevant enclosures to the **Registrar, Anna University,**

Chennai – 600025 (by Designation only) with a DD for Rs.1000/- towards the cost of application. The fee prescribed for SC/ST is Rs.400/-. The DD shall be drawn in favour of the '**The Registrar, Anna University**', payable at Chennai.

REGISTRAR (i/c)

AREA OF SPECIALIZATION FOR THE POSTS OF PROFESSOR/ASSOCIATE PROFESSOR/ASSISTANT PROFESSOR IN ARCHITECTURE

| Sl. No. | Name of the post | Area of Specialization |
|----------------|-------------------------|--|
| 1 | Professor | B.Arch., M.Arch. (General Architecture/ Urban Design/Architectural Conservation/ Digital Architecture/Landscape Architecture/ Environmental Architecture / Product Design) and Ph.D. in the relevant area of Architecture |
| 2 | Associate Professor | B.Arch., M.Arch. (General Architecture/ Urban Design/Architectural Conservation/ Digital Architecture/Landscape Architecture/ Environmental Architecture) and Ph.D. in the relevant area of Architecture |
| 3 | Assistant Professor | B.Arch. and M.Arch. (General Architecture/ Urban Design/Architectural Conservation/ Digital Architecture/Landscape Architecture/ Environmental Architecture) |

GENERAL INFORMATION AND INSTRUCTIONS

1. The applicants should possess the qualifications and experience as on **13-05-2018**.
2. Candidates may upload the application form in the University Website using the URL <https://rcell.annauniv.edu/rc> by selecting the appropriate link and send the hard copy of the completed application along with the relevant enclosures to the **Registrar, Anna University, Chennai – 600025** (by Designation only) with a DD for Rs.1000/- (the fee prescribed for SC/ST is Rs.400/-) towards the cost of application by Post or Speed Post or by Courier and the envelope containing the application should be superscribed on the left hand top corner as **“Application for the post of _____ in the Department of Architecture”**. The last date for filing the application through online is **29-05-2018** and hardcopy of the same shall be submitted on or before **01-06-2018** by **5.00pm**. The DD shall be drawn in favour of the **‘The Registrar, Anna University’**, payable at Chennai.
3. Hardcopy of the applications sent without filing through online in the web site of Anna University shall be summarily rejected.
4. **Counting of Services for Direct Recruitment:**

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional Organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICMR, DBT, etc. should be counted for Direct Recruitment of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature these posts are described, provided that:

 - a) The essential qualifications of the post held were not lower than the qualifications prescribed by the AICTE for Assistant Professor, Associate Professor and Professor as the case may be.
 - b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer), Associate Professor (Reader) and Professor.
 - c) The candidate for direct recruitment has applied through proper channel only.

- d) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the AICTE for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
- e) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/Concerned Institution, for such appointments.
- f) The previous appointment was not as guest lecturer for any duration, or an ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc or temporary service of more than one year duration can be counted provided that:
 - (i) the period of service was of more than one year duration;
 - (ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and .
 - (iii) the incumbent was selected to the permanent post in continuation to the ad-hoc or temporary service, without any break.
 - (iv) Artificial break in service shall not be used to the prejudice of employee, appointed on permanent basis. The person appointed on permanent basis shall be given the benefit of entire service rendered by him with effect from the date of initial appointment (temporary/ contract/ ad-hoc) notwithstanding the artificial break/breaks in service.
- g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), for counting past service under this clause.

Therefore, applicants are requested to furnish the following documents towards Counting of Past Service:

- (a) Advertisement of Recruitment of post concerned
- (b) Interview / Call Letter
- (c) Members of the Selection Committee
- (d) Interview Date / Held and Minutes of Meeting
- (e) Appointment Letter
- (f) Scale of Pay for the Post + Salary Certificate
- (g) Last Pay Drawn Certificate
- (h) Income Tax Returns for the period of service
- (i) Service Certificate at the time of relieving
- (j) Approval of the selection of the post by the University

5. The University is not responsible for any postal delay / loss in transit of the application.
6. The completed application may also be dropped in the box at the Tapal Section at the Administrative Building of the University on or before the last date mentioned.
7. Separate application should be filed for each post.
8. Applications from candidates who are employed will be considered only if forwarded through proper channel or a “**No Objection Certificate**” from the employer is produced along with the application, failing which the application is liable to be summarily rejected.
9. Candidates are required to forward their applications in the prescribed form, accompanied by copies of degree certificate and other academic distinctions, transfer certificate from the Institution last studied, reprints of publications, professional experience, present position, and salary drawn.
10. (a) If a qualified and suitable woman candidate belonging to MBC/DNC, BC or GT is not available for selection for appointment against the vacancy reserved for women in the advertisement it shall go to a male candidate within the respective category, who is eligible and found suitable on merit basis for the post by the selection committee.
- 10.(b) If no qualified and suitable **DESTITUTE WIDOW** is available, the turn so set apart for destitute widow shall go to the women (other than destitute widow) belonging to the respective category on merit basis.
11. Applications incomplete in any respect and those received after the due date will be rejected.
12. Applications from persons who do not possess the minimum prescribed qualification for the post will be summarily rejected.

13. Interim correspondence in connection with the application will not be entertained.
14. Appointment on deputation basis will not be considered under any circumstances.
15. In case, the number of applications received is 5 times more than the number of vacancies, the candidates will be shortlisted for interview based on the performance in the written test.
16. No TA / DA will be paid to the candidates for attending the test/interview.
17. Requests for change of date of interview will not be entertained.
18. Candidates will be asked to give a short lecture as a part of interview in order to judge the subject knowledge in the field of specialization, communication skills and presentation capabilities.
19. The decision of the Syndicate on the recommendation of the Selection Committee shall be final and no appeal or correspondence shall be entertained in this regard.
20. If the interview for any post notified above could not be conducted by the University for any reason, the cost of application shall be refunded to the candidates concerned.
21. Canvassing in any form will be a disqualification.

REGISTRAR (i/c)

INSTRUCTIONS FOR FILLING UP THE ONLINE APPLICATION

The applicants are requested to use the URL

<https://rcell.annauniv.edu/rc>

and selecting the link “**Application for the Faculty Position in the Department of Architecture**” for filing the application for the post of Assistant Professor, Associate Professor and Professor.

The applicant has to create a user ID with the email ID which is self-explanatory. The screenshot of the page is given below:

Application | Not secure | rcell.annauniv.edu/test963852/q1/register.php

**ANNA UNIVERSITY
CHENNAI 600 025
RECRUITMENT CELL**

Instructions

- The password you set in must be different from the password used to access your email account
- Web Portal is best viewed in browsers like Chrome, Firefox, IE 9, Opera and Safari. Ensure you are using a compatible browser.

Register

Email ID: you@example.com

Password: *****

Confirm Password: *****

Captcha: 9923

Select a Question: [Dropdown]

Your Answer: [Text Area]

Back Register

Copyright © Recruitment Cell 2015

07:23 AM 20-06-2017

The required fields are email Id, password of the user’s choice and other data required for the creation of an ID.

The user has to login to the portal by using the registered ID and Password

Application | Not secure | rcell.annauniv.edu/test963852/q1/index.php

**ANNA UNIVERSITY
CHENNAI 600 025
RECRUITMENT CELL**

Instructions

- If you are a new user, sign up for uploading applications for the post advertised.
- Create an user account. Use your email ID as User ID.
- Web Portal is best viewed in browsers like Chrome, Firefox, IE 9, Opera and Safari. Ensure you are using a compatible browser.

All correspondence in this regard will be only through this web portal.

Login

User ID: you@example.com

Password: *****

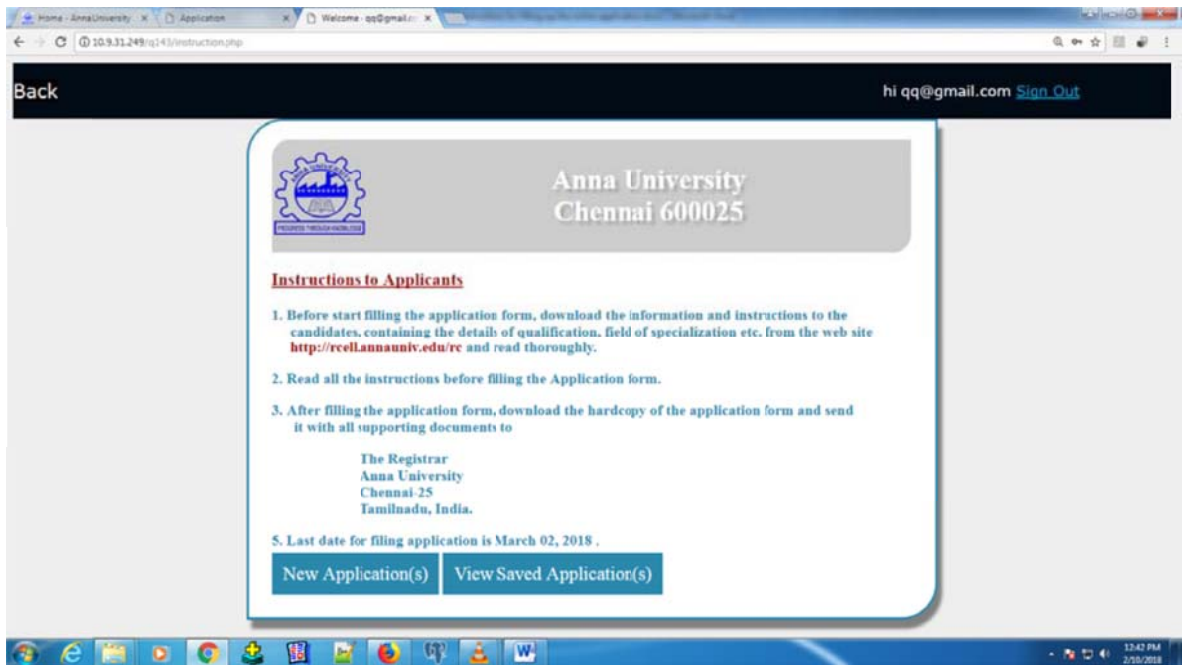
Forgot Password? Login

Now User?

Copyright © Recruitment Cell 2015

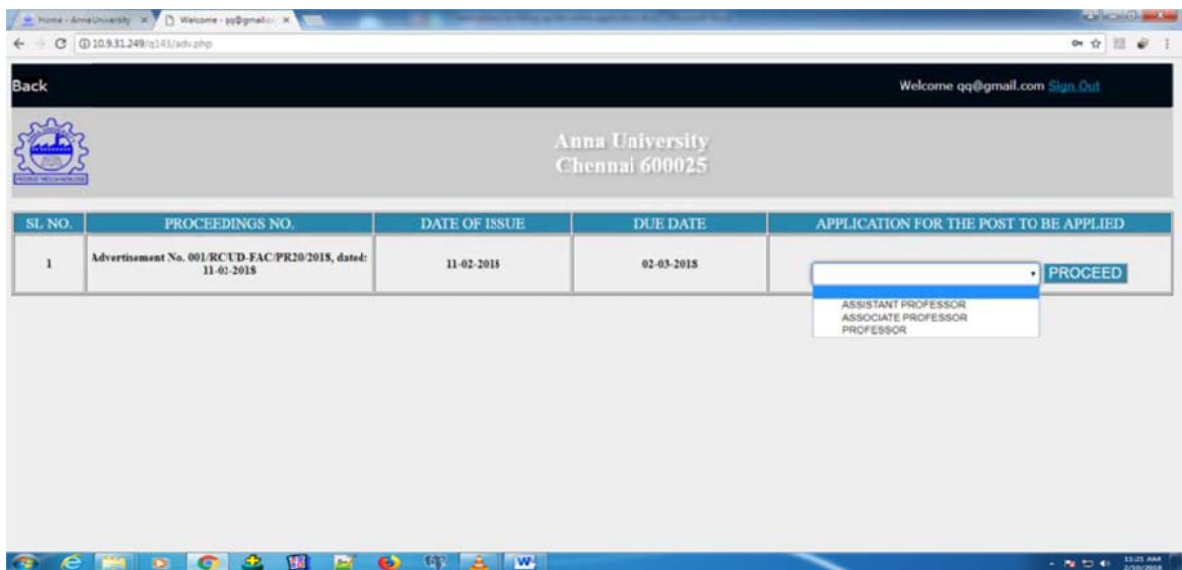
07:23 AM 20-06-2017

It will take the user to the following page:



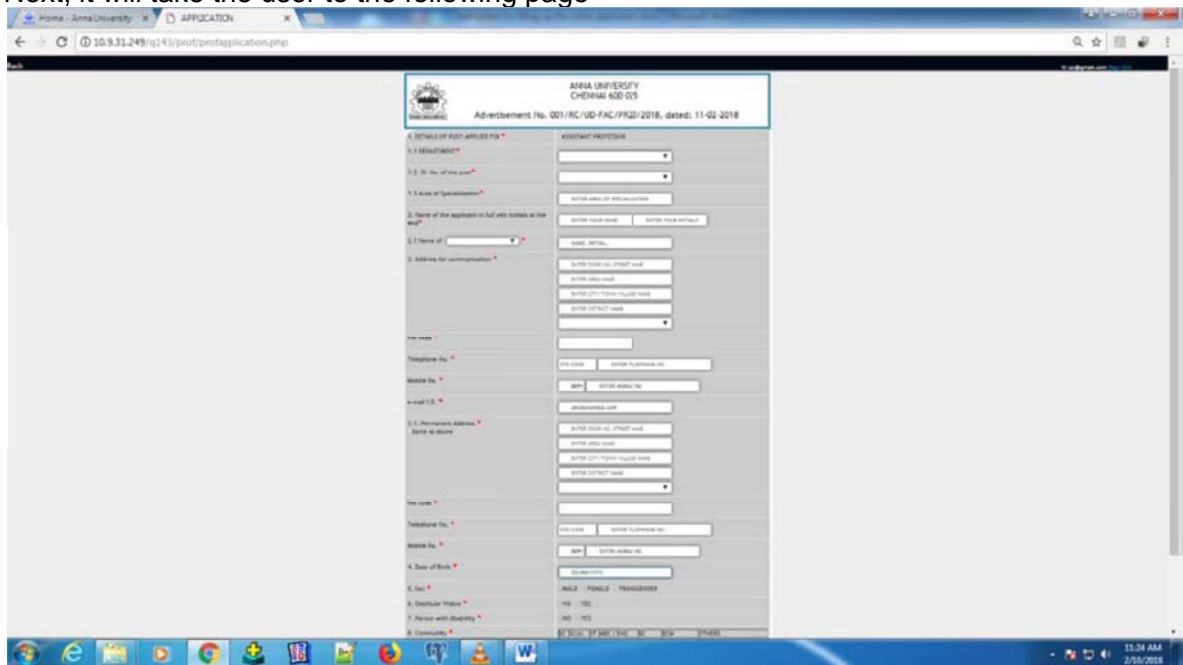
When the applicant is using it for the first time, he/she has to choose the option “**New Application(s)**”. Later the option “**View Saved Applications**” can be selected to view the partially saved /completed application.

By selecting New Application(s), the portal will take the user to the page:



By selecting the **DROP DOWN** on this page (before the **PROCEED** button), it will display the positions like **ASSISTANT PROFESSOR / ASSOCIATE PROFESSOR / PROFESSOR**. Now select one of the position like **ASSISTANT PROFESSOR / ASSOCIATE PROFESSOR / PROFESSOR** for which post the user is qualified to apply and then press the **PROCEED** button. If the applicant is planning to apply for more than one position, the applicant can file the application one by one in the same user ID.

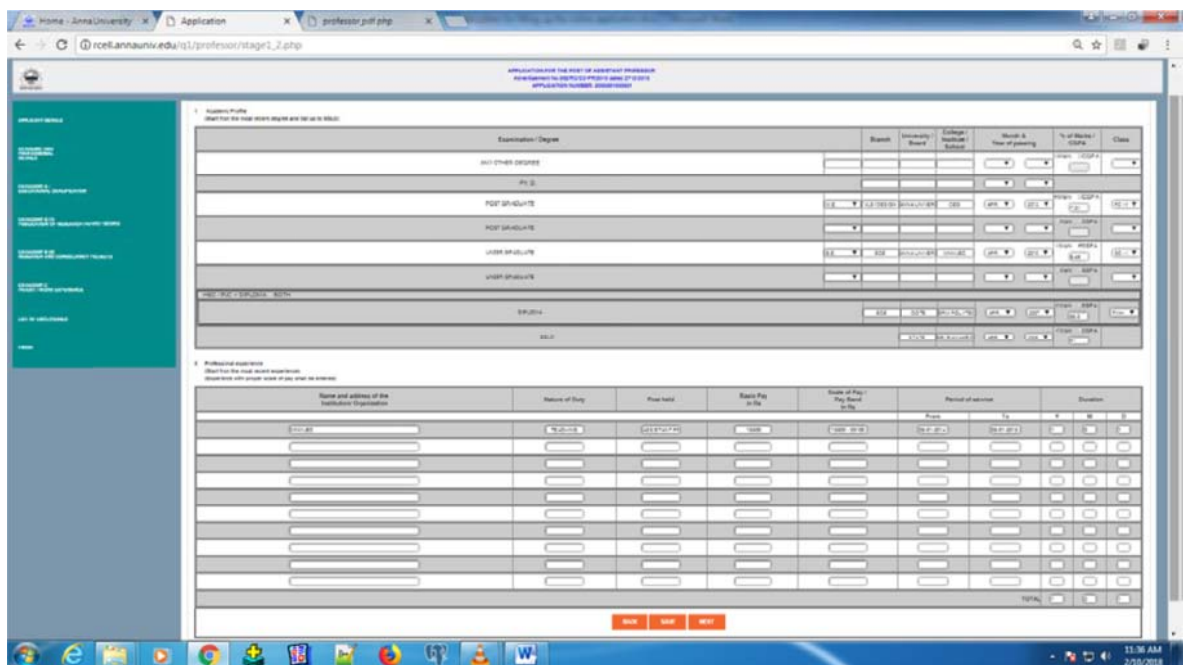
Next, it will take the user to the following page



On this page, the user is expected to provide the details such as Department and complete personal information.

After filling all information on this page the user can save the information by selecting the **SUBMIT** button. It will ask for the confirmation. Before confirming, the applicant may verify the information provided on this page. Once it is confirmed, no changes are permitted on this page. After the confirmation, it will generate an application number and then move to the next page.

On the next page, the applicant is expected to provide the Academic and Professional details. The Academic and Professional Details is a common page for all positions.



After completely entering information on this page, the information can be saved using the **SAVE** button and move to the next page using the **NEXT** button. If the user wants to go to the previous page, it is possible by choosing the **BACK** button.

Once the **NEXT** button is selected, the following information have to be entered in each page in case of Assistant Professor.

The required details are under the following heads:

- Educational Qualifications
- Research Publications (Papers / Books)
- Research and Consultancy Projects
- Patent / Work Experience
- List of Enclosures

That is the applicant must provide information for all items shown on the left of the following screen shot.

APPLICATION FOR THE POST OF ASSISTANT PROFESSOR
Advertisement No.002/RC/CC FR/2015 dated 27.12.2015
APPLICATION NUMBER: 2000351000001

APPLICANT DETAILS

ACADEMIC AND PROFESSIONAL DETAILS

CATEGORY A : EDUCATIONAL QUALIFICATION
(The maximum score under this category is restricted to 15)

Brief Explanation:
 * 10 points for possessing Ph. D. degree at the time of submission of application
 * 5 points for possessing Post-Doctoral Fellowship (PDF) at the time of submission of application (Period shall not be less than one year)
 * The self-assessment score will be based on verifiable criteria and will be finalized by the screening committee.

| SL. NO. | QUALIFICATION | POINTS SCORED |
|---------------------|---------------|---------------|
| 1 | Ph.D. | 10 |
| 2 | P.D.F. | 5 |
| TOTAL POINTS SCORED | | 15 |

SAVE BACK NEXT

The applicant may provide information for all the above by saving each page using **SAVE** button and moving to the subsequent page using the **NEXT** button.

In case of Associate Professor / Professor the following information have to be entered in each page.

The required details are under the following heads:

- Research Publications (Papers)
- Research Publications (Books)
- Research Projects
- Research Guidance
- Training Courses and Conference / Seminars / Workshop Papers
- List of Enclosures

That is the applicant must provide information for all items shown on the left of the following screen shot.

The screenshot shows a web browser window with the URL 'rceit.annauniv.edu/in1/professor/stage1_5.php'. The page title is 'APPLICATION FOR THE POST OF ASSOCIATE PROFESSOR'. The application number is '2019-13-2019' and the application number is '2019-13-2019'. The sidebar on the left contains the following items: 'ACADEMIC AND PROFESSIONAL DETAILS', 'CATEGORY III (A) RESEARCH PUBLICATIONS (PAPERS)', 'CATEGORY III (B) RESEARCH PUBLICATIONS (BOOKS AND ARTICLES)', 'CATEGORY III (C) RESEARCH PROJECTS', 'CATEGORY III (D) RESEARCH GRANTS', 'CATEGORY III (E) TEACHING EXPERIENCE AND CONFERENCE / SEMINAR / WORKSHOP PAPERS', and 'LIST OF ENCLOSURES'. The main content area is titled 'CATEGORY III (A) RESEARCH PUBLICATIONS (PAPERS)'. It contains a table with the following columns: 'SELECT THE FIELD OF PRODUCTION', 'NO. OF PUBLICATIONS', and 'SELF-EVALUATION'. The table is divided into two main sections: 'FACULTIES OF LANGUAGES HUMANITIES SOCIAL SCIENCES MANAGEMENT' and 'FACULTIES OF ENGINEERING TECHNOLOGY'. The 'FACULTIES OF LANGUAGES HUMANITIES SOCIAL SCIENCES MANAGEMENT' section has three rows: 'Refereed Journals' (1 publication, 15 self-evaluation), 'Non-refereed but recognized and reputable journals and periodicals, having ISSN / EISN numbers' (1 publication, 5 self-evaluation), and 'Seminar / Conference proceedings as full papers, etc. (Abstracts not to be included)' (1 publication, 6 self-evaluation). The 'FACULTIES OF ENGINEERING TECHNOLOGY' section has two rows: 'International (held abroad / approved by MHRD within India)' (1 publication, 2 self-evaluation) and 'National' (1 publication, 2 self-evaluation). The total points scored are 25. At the bottom of the table are buttons for 'SAVE', 'BACK', and 'NEXT'. The footer of the page says 'Copyright © Registrar Anna University Chennai 2019'.

USE of ADD / VIEW / DELETE:

Wherever the “**ADD**” button occurs, the user is expected to input a number before choosing the **ADD** button. For example, the applicant has travelled and studied aboard twice, he/she may enter 2 and then select the **ADD** button. **VIEW** can be used to preview the information and **DELETE** may be used to delete the entered information.

Also the **VIEW/EDIT** is used to view and edit the entered information.

After the completion of all pages, the preview of the application can be generated, using **PREVIEW** button.

The applicant may verify the information in the preview and generate the final application using the **SUBMIT** button.

After thoroughly verifying all the information in the application in the preview, the user may select the **SUBMIT** option. Once the **SUBMIT** button is selected, no modification can be made on any information provided in the application.

The application generated will be in the pdf format. The same shall be printed and submitted to the Registrar, Anna University, Chennai – 600 025 after duly signed by the applicant in the appropriate place along with all relevant documents and the prescribed fee. If an applicant is already serving in some organization, the application should be submitted through proper channel or with the No objection certificate.

For any queries please contact: 044-2235 7132 / 044-2235 7133.