



Institute of Physics

(An autonomous Research Institute of Dept. of Atomic Energy, Govt. of India)

P.O.: Sainik School, Bhubaneswar – 751 005

RECRUITMENT FOR THE POSTS OF ADMINISTRATIVE POSITION

ADVT. No. IoP/Recruit/01/2018

Last date of application : 28.05.2018

Applications in the prescribed format are invited from eligible candidates for filling up of the following positions.

Sl. No.	Name of the Posts	No. of Post	Pay Level in the Pay Matrix	Educational Qualification	Experience
1.	Junior Administrative Officer	01	Level – 7	Essential Qualification : Post Graduation in any discipline from a recognised University. Desirable Qualification : MBA/ Post Graduate Diploma in Personnel/ Materials / Marketing Management from a recognised University.	Working experience of eight years in the level 6 of the pay matrix.
2.	Junior Accounts Officer	01	Level – 7	Essential Qualification : M.Com / MBA (Finance) / B.Com with ICWA (Inter) / CA (inter).	Working experience of eight years in the level 6 of the pay matrix.

Sl. No.	Name of the Post & Pay Level in the Pay Matrix	No. of Total Post	Category		Educational Qualification
			UR	ST	
1	Lower Division Clerk (LDC) Level – 2.	02	01	01	Bachelor Degree in any discipline from a recognised University.

Applications will be accepted up to **3.00 P M of 28.05.2018**.

Persons working under Central / State Government, PSUs, Autonomous bodies should submit their applications through proper channel.

Authority of the Institute reserves the right to accept/reject any or all applications without assigning any reasons thereof.

For detailed information and application format, please visit website of the Institute at www.iopb.res.in.

DIRECTOR