



**HMT MACHINE TOOLS LIMITED**

**HMT Colony P O., Kalamassery, Ernakulum Dist. 683 503**

(A Wholly owned Subsidiary of HMT Limited, A Govt. of India Undertaking)

Regd. Office: HMT Bhavan, No.59, Bellary Road, Bangalore – 560 032.

**Number: HMT/MTK/HRM/PA-LPSC/02/2018**

**May 23, 2018**

HMT Machine Tools Ltd. a wholly owned subsidiary of HMT Limited and a leading manufacturer of machine tools in India invites qualified personnel for engaging on contract basis for a period of 2 years in LPSC project at Valiamala, Trivandrum as per details given below:

<b>Post</b>	<b>Project Associate</b>
Discipline wise no. of vacancies	<b>Diploma in Mechanical</b> : 2 <b>Diploma in Electrical &amp; Electronics</b> : 1 <b>ITI – Fitter</b> : 16 <b>Data Entry Operator</b> : 1
Place of posting	Trivandrum
Duration	Two years
Qualification, Experience & Position	<b>Diploma in Engineering</b> Diploma holders in Mechanical/Electronics with 60% and above marks. Knowledge in winding and soldering is essential. <b>Experience</b> – One year experience in technical field of any industry. Experience as Supervisor will be preferred. <b>Position</b> – Senior Associate - A
	<b>Technically Qualified NAC/ITI holders</b> ITI holders in Fitter trade with 60% and above marks <b>Experience</b> – One year experience in technical field of any industry. Experience in Assembly field will be preferred. <b>Position</b> – Junior Associate - A
	<b>Non Technical Graduates</b> Graduates with B.com/B.sc/BA/BBM with 60% and above marks. Proficiency in MS Office/Documentation/MIS preparation is essential. <b>Experience</b> – One year experience in Data Entry Field will be preferred. Should have good typing speed and knowledge in MS Excel & Power point. <b>Position</b> - Junior Associate
Age	Below 30 years as on 01.05.2018

<p>Job Responsibility &amp; Remuneration</p>	<p><b><u>Diploma in Engineering (Senior Associate-A)</u></b>  Diploma Engineer will be responsible for leading a team of technicians and ensure the team achieves the targeted volume of assemble on time. Work will includes preparation of bill of material for assembly &amp; testing, Collection of required parts from stores, obtain necessary approval before initiating a job, Ensure proper documentation and maintenance of Log books.</p> <p><b>A consolidated remuneration of Rs.15500/- pm and Rs.16300/- pm during the first and the second year of engagement respectively</b></p> <p><b><u>Technically Qualified NAC/ITI holders - Junior Associate- A</u></b>  To perform all pre-assembly, assembly &amp; testing activities, Carryout all support activities such as request submission to various facilities and its follow up, submission / collection of part to /from machining lab, inspection lab etc., as per the directive of supervisor.</p> <p><b>A consolidated remuneration of Rs.13500/- pm and Rs.14200/- pm during the first and the second year of engagement respectively</b></p> <p><b><u>Non Technical Graduates Position - Junior Associate</u></b>  Preparation of assembly &amp; test documents, Work Progress documents, test result reports, presentation s etc, All related activities to ensure proper documentation of all assembly and testing activities</p> <p><b>A consolidated remuneration of Rs.15500/- pm and Rs.16300/- pm during the first and the second year of engagement respectively</b></p> <p>Statutory deductions and TDS shall apply for all positions.</p>
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**SELECTION:**

- a. The selection for **Technically Qualified NAC/ITI holders - Junior Associate-A** is based on test & interview and all other categories will be based on the academic excellence, experience and marks obtained in the interview.
- b. Engagement of persons on contract basis is solely at the discretion of the Management based on suitability of candidates and no claim will arise for Selection, if contract engagements are not done due to un-suitability/ Insufficient number of candidates etc.
- c. The candidature of the applicant would be provisional and subject to subsequent verification of certificate/testimonials.
- d. Candidates appearing for interview shall bring all the relevant certificates, testimonials as prescribed for various categories with originals and one set of self attested Photostat copies.
- e. Interviews shall be held by the Selection Committee of the Company constituted by the Competent Authority.

- f. After the approval by the Competent Authority for engagement of candidate/s, an offer of contractual engagement will be issued.
- g. The candidates shall have to appear for interview/practical test at their own Cost. No TA/DA will be paid for attending the interview
- h. In case more number of applications are received, Management reserves the right to Shortlist the candidates to be called for the Interview. Management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement or to cancel the advertisement for any of the above mentioned posts, without assigning any reason. The decision of Management regarding selection will be final.
- i. The listed vacancy is subject to the suitability of the project which can be increased/decreased based on the project requirements.

**GENERAL CONDITIONS:**

1. Application should be made in the prescribed application format only along with copies of relevant documents. The filled-in applications received without the supporting documents or incomplete applications will be outright rejected.
2. Relaxation for SC/ST/OBC candidates will be as per the government Directives. Candidates belonging to SC/ST/OBC category should submit their valid caste certificate for claiming the relaxation.
3. Relaxation in age may be considered at the sole discretion of the management depending upon the merit and performance during the interview.
4. Selection will be made by a Committee constituted by the Competent Authority.
5. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / engagement shall be a disqualification.
6. If any information provided by the candidate is found to be false or not found in conformity with eligibility criteria mentioned in the advertisement, then the same will be liable for rejection at any stage of selection process or even after engagement.
7. The company shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire selection process and journey. The candidates shall have to appear for interview/Practical test at their own cost and no TA/DA will be paid for attending the interview.
8. No correspondence regarding the rejection of application in case of ineligibility will be entertained.
9. Company will not any take responsibility for any delay in receipt or loss in postal transit of any application or any communication like interview call/offer letter etc.
10. The engagement is purely on fixed tenure basis. Contractual engagement of a person shall not be construed to be permanent employment and as such appointees shall not be entitled to any preferential treatment equivalent to a

permanent employee or entitled to regular employment in that or any other services in the Company.

11. Those who are selected for contractual engagement shall undergo medical check-up and produce a medical Fitness Certificate issued by a qualified Registered Medical Practitioner before joining the company. Those found medically unfit will not be engaged and the offer letter shall stand withdrawn in such cases.
12. Those who are selected for contractual engagement shall undergo character verification and produce a conduct Certificate issued by police authorities, before joining the company. Those who fail the character verification will not be engaged and the offer letter shall stand withdrawn in such cases.
13. The legal jurisdiction in case of any dispute will be at the courts of Ernakulum only

### **How to Apply**

Interested candidates are required to send their application in the prescribed format along with required self attested copies of Educational Certificates / Experience Certificate/ Other documents etc, by speed post to below mentioned address so as to reach on or before **May 31, 2018**.

**The Deputy General Manager (HR)  
HMT Machine Tools Limited  
HMT Colony P O., Kalamassery,  
Ernakulum Dist. 683 503 Kerala, India.**

For further clarifications Phone: 91-0484-2540731 (9 Lines) Extn: 4020, 4021, 4024

Email: [mtkhr2@hmtmachinetools.com](mailto:mtkhr2@hmtmachinetools.com)

The date of interview will be intimated to the shortlisted candidates through e-mail only.

**Unit HR Chief**

**Annexure-I**

**HMT MACHINE TOOLS LIMITED, KALAMASSERY**

HMT Colony P O., Kalamassery, Ernakulum Dist. 683 503  
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**Phone: 91-0484-2540731 (9 Lines)**      Email: [mtkhr2@hmtmachinetools.com](mailto:mtkhr2@hmtmachinetools.com)  
Website: [www.hmtmachinetools.com](http://www.hmtmachinetools.com)

Affix Passport  
Size  
Photograph

<b>Ref: No: HMT/MTK/HRM/PA – LPSC/02/Contractual Engagement/2018</b>														
<b>Application for the Post of:</b>														
1	NAME (In block letters)													
2	Name of Father.													
3	Gender	M- Male F- Female												
4	Address for communication with PIN code													
4.1	Phone/Mobile No.													
4.2	E Mail ID													
5	Date of Birth	D	D	M	M	Y	Y	Y	Y	Age (as on the final date of application)	Y	Y	M	M
6	Caste/category	SC	ST	OBC	GEN	PH	Minority	Tick whichever is applicable						
7	Educational qualification (Copies of all Mark lists, Certificates etc. to be enclosed)													
SI NO	Examination Passed	Year of passing	Regular / Part-time	% of Marks	University and Institution									

8	Additional Qualification, if any - give details		

9	Experience, if any – give details		
SI No	Name of the Organization	Period of Employment	Duties and Responsibilities

**Total Years of Experience -**

I .....hereby declare that the information furnished above are true to the best of my knowledge and belief. Later, if the information furnished above is found to be false or incorrect, the Management is free to take appropriate actions as per Rules.

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_

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